

NO CUK/TENDER/2016-17/SIGNAGES /6

Date: 01-08-2016

**TENDER NOTICE FOR SUPPLY AND FIXING OF DEPT. NAME BOARDS,
SIGNBOARDS AND SIGNAGE WITH STEEL FRAME AND STAND
(THROUGH E-PROCUREMENT MODE ONLY)**

Online electronic bids are invited for the Central University of Karnataka, for **supplying and fixing of dept. name boards, signboard and signage with steel frame and stand (ACP sheet)** for Central University of Karnataka (as per Annexure-1) as briefly described hereunder:

1.	Name of the work	Supplying and fixing of dept. name boards, signboard and signage with steel frame and stand (as per Annexure-I). in three languages (Kannada, Hindi and English)
2.	Bid submission mode	Online through e-Procurement mode on Central PP portal Two packet system: Packet 1 -Techno-Commercial Bid Packet 2 -Price Bid.
3.	Tender Processing Fee Rs. 500 Earnest Money Deposit Rs.20,000	Payable through Demand Draft drawn on any nationalized bank in favour of " Central University of Karnataka " payable at Kalaburagi. The DDs should be sent to "The Registrar, Central University of Karnataka, Kadaganchi -585367, Kalaburagi District" in sealed envelope by super scribing as " DDs for supply and fixing of Dept. name boards, signboard and signage with steel frame and stand Tender ". The DDs shall reach on or before the date and time of bid opening.
4.	Date and time of availability of bid document in the CPP portal.	From 11.00 Hrs. of 01.08.2016 to 17.00 Hrs. of 22.08.2016
5.	Last date and time for submission of bids through CPP portal.	17.00 Hrs. of 22.08.2016
6.	Date and time of opening technical bids.	12.30 Hrs. of 23.08.2016

A. Instructions to Bidders

1. Bids are to be submitted online through e-Procurement portal (www.eprocure.gov.in/eprocure/app) of the Central Public Procurement Portal (CPP portal).
2. Bids submitted offline will not be considered.
3. Bidders are instructed to read and understand the eligibility criteria and terms and conditions.

4. Tender processing fee and EMD is Payable through separate Demand Drafts drawn on any nationalized bank in favour of “**Central University of Karnataka**” payable at Kalaburagi. The DDs should be sent to “The Registrar, Central University of Karnataka, Kadaganchi -585367, Kalaburagi District” in sealed envelope by super scribing as “DDs for tender”. The DDs for **Supplying and fixing of dept. name boards on ACP sheet and signage with steel frame and stand** shall reach on or before the date and time of bid opening.
5. EMD of the unsuccessful bidders will be returned after opening the price bids and EMD of the successful bidder will be refunded after three months from the date of successful execution of the work as per contract.
6. To avail the concessions available to MSMEs, such bidders are required to upload, the registration certificate issued by NSIC.
7. Bidders are advised to submit the tender strictly based on the terms and conditions specified specification contained in the Tender Documents and not to stipulate any deviations. Conditional bids will be summarily rejected.
8. Price bids of the responsive bidders will be opened.

B. Eligibility of the bidders

1. The bidder shall be registered company/firm
2. The bidder shall have valid trade license for sale/ Supply of the items mentioned in Annexure I
3. The bidder shall not be black listed by any Govt./Semi Govt./Private Institution. A self-certificate in this regard shall be enclosed.
4. The bidder shall be free from the encumbrance and there shall not be any vigilance case/ CBI case/ Court Case pending against him. A self-certificate in this regard shall be enclosed.
5. The firm should be registered with the Sales Tax and other required statutory registrations.
6. The firm should have an experience of at least 3 years in supply and fixing of signboards.
7. Average Annual turnover during the past three years (2012-13 to 2014-15) should be at least Rs. 25,00,000. The bidder should enclose balance sheet and IT returns for the said three years.
8. List of clients served highlighting government clients along with contact numbers and work order copies to be furnished.
9. The bidder should produce the evidence of executing similar works for government department or PSU for the value of at least Rs. 8,00,000 in one to three orders.

C. Each Bidder shall upload the following digitally signed documents

Packet I

1. Annexure –I and II, Firm registration certificate, NSIC registration Certificate if applicable
2. Certification for OEM or authorised dealership for supply of items /specified in Annexure – I
3. Sales Tax Registration Certificate and /or service tax Registration Certificate, PAN Card.
4. ITRs for the last three years from the Assessment Years from 2013-14.
5. Audited Profit and Loss account for last 3 financial years from 2012-13.

6. Auditors certificate indicating the turnover for last 3 financial years from 2012-13.
7. Work orders/purchase orders to meet the eligibility requirements.

Packet II

1. Annexure III – Price Bid.

D. Terms and Conditions

1. The bidders are instructed to ensure their eligibility to participate in the tender as per tender norms and shall upload relevant supporting documents of fulfilling their eligibility.
2. The prices quoted should be valid for 3 months from the date of opening of the Price Bid.
3. Bidders can visit the campus and discuss with the coordinator procurement for understanding the nature of the work during the officer hours.
4. All dept. name boards on ACP sheet (Kannada, Hindi and English) sign boards and signage with steel frame and stand shall be fixed within 15 days from the date of award of contract.
5. The inspection of the material and work will be conducted by the representative of CUK at site on the basis of technical specifications of the purchase order.
6. Payment will be made after one fifteen days satisfactory fixing of boards as per specifications.
7. Material offered should be warranted for its quality for 3 years from the date of installation and any defect is reported during the warranty period the items should be replaced with new piece by the firm within one week free of cost.
8. The bidder shall provide security of 10 percent of the total value of the contract as security deposit either through DD or Bank guaranty for the warranty period.
9. The University reserves the right to split the job into two or more parts and to award the work to separate agencies/ contractors. Work will be awarded to the lowest bidder, subject to the work experience and fulfilment of other terms and conditions and specifications.
10. The bidders are instructed to visit the site and seek clarifications from the procurement officer regarding the nature of work before submitting of bids for better understanding of the work to be executed.
11. The University reserves the right to postpone and/or extend the date of receipt or to withdraw the tender notice or not to place the order or to place order for part or full quantities without assigning any reason thereof at any stage of the tender. In such an event, bidders shall not be entitled to any compensation, in any form whatsoever.
12. Canvassing in connection with the tender is strictly prohibited and the tenders submitted by such tenderers indulging in such practices are liable to be rejected. Also CUK reserves the right to debar the firm for minimum one year as per the Company policy.
13. In case the contractor fails to complete the whole work within the stipulated period, and clear the site, he shall be liable to pay liquidated damages @ 0.5% (One Half of one percent only) of the value of contract per week and or part thereof of the delay subject to a maximum of 10% (ten percent only) of the value of the contract. The parties agree that this is a genuine pre-estimate loss / damage which will be

suffered on account of delay on the part of the Contractor and the said amount will be payable on demand without there being any proof of the actual loss of damages caused by such delay.

14. The amount of compensation may be adjusted or set-off against any sum payable to the Contractor under this or any other contract with the Corporation.
15. The contractor shall at his own expense arrange for the safety norms as per Government of India norms with respect to all labour directly or indirectly employed for performance of the works and shall provide all facilities in connection therewith.
16. The contractor shall provide and maintain at his own expenses guards and fencing when and where necessary or required by the University for the Protection of the works or for the safety and convenience of those employed on the works or the public.
17. The university shall not be liable for any accident, injury or for any other mishap caused to him/them/their employees/agents and labour employed by the contractor and for any kind of damage during the execution of the contract or work done. For any kind of such injury or loss caused to any person/persons mentioned herein above, the contractor shall be exclusively liable.
18. If the contractor or his workmen or employees injure or destroy any part of the building in which they may be working or any building, road, fence etc., continuous to the premises on which the work or any part of it is being executed, or if any damage to the work while in progress the contractor shall upon receipt of a notice in writing in that behalf make the same good at his own expense.
19. In case of repairs and maintenance works, splashes and dropping from white washing, painting, etc. shall be removed and surfaces cleaned simultaneously with completion of these items of work in individual rooms, quarters or premises, etc. where the work is done, without waiting for completion of all other items of work in the contract. In case the contractor fails to comply with the requirements of this condition, the concerned authority shall have the right to get the work done by other means at the cost of the contractor. Before taking such action, however, the concerned authority shall give three days' notice in writing to the contractor.
20. Any legal action taken or proceeding initiated on any of the terms of the agreement shall be only in Kalaburagi jurisdiction.
21. The University reserves the right to accept or reject any tender without assigning any reason.
22. If tender opening day happens to be holiday, the next working day will be treated as tender opening day.
23. Price bids of all the bidders whose technical bids are qualified will be opened.

REGISTRAR
CENTRAL UNIVERSITY OF KARNATAKA

Annexure I

(A) Technical Specifications of Building sign boards

Sl.no	Kannada	Hindi	Board name	Location	Max.size	Material Type (Opt. 1)
1	ಮನೋವಿಜ್ಞಾನ ವಿಭಾಗ	ಮನೋವಿಜ್ಞಾನ ವಿಭಾಗ	Department of Psychology			White reflective letter fixed on green background , 4mm thick ACP Sheet with steel frame & stand
2	ಇತಿಹಾಸ ಮತ್ತು ಪುರಾತತ್ವ ವಿಭಾಗ	ಇತಿಹಾಸ एवं पुरातत्व विभाग	Department of History and Archaeology			
3	ಸಮಾಜಕಾರ್ಯ ವಿಭಾಗ	सामाजिक कार्य विभाग	Department of Social Work			
4	ಭೂಗೋಳಶಾಸ್ತ್ರ ವಿಭಾಗ	भूगोल विभाग	Department of Geography			
5	ಭೂಗರ್ಭಶಾಸ್ತ್ರ ವಿಭಾಗ	भूविज्ञान विभाग	Department of Geology			
6	ವ್ಯವಹಾರ ಅಧ್ಯಯನ ವಿಭಾಗ	व्यावसायिक अध्ययन विभाग	Department of Buisness Studies			
7	ವಾಣಿಜ್ಯ ವಿಭಾಗ	वाणिज्य विभाग	Department of Commerce			
8	ಆರ್ಥಿಕಶಾಸ್ತ್ರ ಅಧ್ಯಯನ ಮತ್ತು ಯೋಜನಾ ವಿಭಾಗ	अर्थशास्त्र अध्ययन और योजना विभाग	Department of Economic Studies & Planning			
9	ಇಂಗ್ಲಿಷ್ ವಿಭಾಗ	अंग्रेजी विभाग	Department of English			
10	ಕನ್ನಡ ವಿಭಾಗ	कन्नड़ विभाग	Department of Kannada			
11	ಹಿಂದಿ ವಿಭಾಗ	हिन्दी विभाग	Department of Hindi			
12	ಭಾಷಾವಿಜ್ಞಾನ ವಿಭಾಗ	भाषाविज्ञान विभाग	Department of Linguistics			
13	ಶಾಸ್ತ್ರೀಯ ಕನ್ನಡ ಕೇಂದ್ರ	शास्त्रीय कन्नड़ केन्द्र	CENTRE FOR CLASSICAL KANNADA		1.5 x3 feet	
14	ಅಳಿವಿನಂಚಿನ ಭಾಷಾಧ್ಯಯನ ಕೇಂದ್ರ	लुप्तप्राय भाषाओं का केन्द्र	CENTRE FOR ENDANGERED LANGUAGES			
15	ಇಂಜಿನಿಯರಿಂಗ್ ನಿಕಾಯ ಎಲೆಕ್ಟ್ರಿಕಲ್ ಇಂಜಿನಿಯರಿಂಗ್ ವಿಭಾಗ ವಿದ್ಯುನ್ಮಾನ ಮತ್ತು ಸಂವಹನ ಇಂಜಿನಿಯರಿಂಗ್ ವಿಭಾಗ	अभियांत्रिकी स्कूल इलेक्ट्रिकल अभियंता विभाग इलेक्ट्रॉनिक्स एवं संचार अभियंता विभाग	SCHOOL OF ENGINEERING Department of Electrical Engineering Department of Electronics & Communications Engineering	Near building entrance		
16	ರಸಾಯನಿಕ ವಿಜ್ಞಾನ ನಿಕಾಯ ರಸಾಯನಶಾಸ್ತ್ರ ವಿಭಾಗ	रसायनिक विज्ञान स्कूल रसायन शास्त्र विभाग	SCHOOL OF CHEMICAL SCIENCES Department of Chemistry			
17	ಭೌತ ವಿಜ್ಞಾನ ನಿಕಾಯ ಭೌತಶಾಸ್ತ್ರ ವಿಭಾಗ ಗಣಿತಶಾಸ್ತ್ರ ವಿಭಾಗ	भौतिक विज्ञान स्कूल भौतिक विज्ञान विभाग गणित विभाग	SCHOOL OF PHYSICAL SCIENCES Department of Physics Department of Mathematics	Near building entrance		
18	ಗಣಕ ವಿಜ್ಞಾನ ನಿಕಾಯ ಗಣಕ ವಿಜ್ಞಾನ ವಿಭಾಗ	कंप्यूटर विज्ञान स्कूल कंप्यूटर विज्ञान	SCHOOL OF COMPUTER SCIENCES Department of Computer	Near		

		ವಿಭಾಗ	Sciences			
19	ಗಣಕ ಕೇಂದ್ರ	ಕಂಪ್ಯೂಟರ್ ಕೇಂದ್ರ	Computer Center			
20	ವಿದ್ಯಾರ್ಥಿಗಳ ಕೌನ್ಸಿಲಿಂಗ್ ಕೇಂದ್ರ	छात्र परामर्श केन्द्र	Students Counselling Centre	Near building		
21	ಭದ್ರತಾ ಕೇಂದ್ರ	सुरक्षा चौकी	Security / Police Check Post *	Near main gate		

* Red colour on white background

- 1) Frame size 2 inches angle with rust proof colour quoted
- 2) Digging pit size 2' x 2' x 2'. RCC concrete should be used to fix the stand.
- 3) ACP Sheet 4mm thickness with 5 years warranty
- 4) Reflector stickers with white letter on green background
- 5) Minimum Height of each letter 3"

Signature of the authorised person: _____

Date: _____

Name: _____

Place: _____

Designation: _____

Seal .

Note to bidder: To be submitted by the bidder in the letter head and to be signed by the authority signatory with name and designation. Affix the seal of the firm)

(B) Technical Specifications of common building sign boards (English)

Sl. no	Board name(Sign Board)	Location	Max. size	Materials Type
1	Security / Police Check Post Ring Road to Residential Area	1st left turn from the main gate at the corner	15x36 inch	White reflector letters printed on green background fixed on ACP sheet with supporting steel frame and stand
2	Post Office	2st left turn after the main gate	22x36 inch	
	Bank			
	Shopping Complex			
3	Canteen	3 rd Left turn after the main road	22x36 inch	
	Health Center			
	Dean of Students Welfare			
4	Staff Residences	4 th left deviation before reaching admin building	33x36 inch	
	Faculty Residences			
	Officers' Residences			
	Pro Vice- Chancellor's Residence			
	Vice-Chancellor's Residence			
	Ladies Hostel			
	Guest House			
	Centre for Information & Demonstration of Biofuel Production & Research			
Sub Station I & II				
7	School of Earth Sciences	4 th left deviation before reaching admin building	15x36 inch	
	School of Business Studies			
8	Gents Hostel	In front of the admin building direction towards right side	40x36 inch	
	Sports Amenities			
	Central Library			
	Food Court			
	Computer Center			
9	School of Computer Sciences	In front of the admin building direction towards right side	33x36 inch	
	School of Chemical Sciences			
	School of Physical Sciences			
	School of Engineering			
	School of Humanities and Languages			
	School of Social and Behavioural Sciences			
10	Gents Hostel	after library towards right turn	9x36 inch	
11	Officers Residential Area	Before substation. towards left	57x36 inch	
	Staff Residential Area			
	Faculty Residential Area			
	Pro Vice -chancellor's Residence			
	Vice -Chancellor's Residence			
	Ladies Hostel & Block A, B & C			
	Guest House			

	Sub Station-I & II		
	Centre for Information & Demonstration of Biofuel Production & Research		
12	School of Engineering	Beside SSBS towards science department direction	27x36 inch
	School of Chemical Sciences		
	School of Physical Sciences		
	School of Computer Sciences		
13	Central Library	Main road towards library	40x36 inch
	Food Court		
	Sports Amenities		
	School of Humanities and Languages		
	School of Social and Behavioural Sciences		
14	ಕರ್ನಾಟಕ ಕೇಂದ್ರೀಯ ವಿಶ್ವವಿದ್ಯಾಲಯ ಕರ್ನಾಟಕ ಕೇಂದ್ರೀಯ ವಿಶ್ವವಿದ್ಯಾಲಯ Central University of Karnataka	University sign board approximately 0.2 KM after and before the campus on main road towards main gate (both side - Aland and Gulbarga direction)	4 feet x 2 feet
15	ಕರ್ನಾಟಕ ಕೇಂದ್ರೀಯ ವಿಶ್ವವಿದ್ಯಾಲಯ ಕರ್ನಾಟಕ ಕೇಂದ್ರೀಯ ವಿಶ್ವವಿದ್ಯಾಲಯ Central University of Karnataka	CUK using board before Aland Check post circle (before the circle on left side) both side printed	4 feet x 2 feet
16	ಕರ್ನಾಟಕ ಕೇಂದ್ರೀಯ ವಿಶ್ವವಿದ್ಯಾಲಯ ಕರ್ನಾಟಕ ಕೇಂದ್ರೀಯ ವಿಶ್ವವಿದ್ಯಾಲಯ Central University of Karnataka	CUK sign board on the Aland road entry divider facing circle with distance indicated	4 feet x 2 feet
	ಕರ್ನಾಟಕ ಕೇಂದ್ರೀಯ ವಿಶ್ವವಿದ್ಯಾಲಯ ಕರ್ನಾಟಕ ಕೇಂದ್ರೀಯ ವಿಶ್ವವಿದ್ಯಾಲಯ Central University of Karnataka	CUK sign board near Keri Bosga cross on the Aland road on right side with CUK indication with KM.	4 feet x 2 feet
17	Controllor of Examinations	Near A4 Prof residence	36x36 inch
	Finance Officer		
	Registrar		
	Faculty Residences		
	A1-A4 Professors Residences		
18	A5-A8 Professors Residences B1 - B8 Associate Professors Residences		15x36 inch
19	C17-C24 Asst. Professor B9 - B16 Associate Professors Residences		15x36 inch
20	C1 – C4 Asst. Professors Residences		9x36 inch
21	C5 - C8 Asst. Professors Residences		9x36 inch
22	C9 - C12 Asst. Professors Residences		9x36 inch
23	C13 -C16 Asst. Professors Residences		9x36 inch
24	D1 - D6 Staff Residences -A		9x36 inch
25	D7 - D12 Staff Residences -A		9x36 inch
26	E1 - E6 Staff Residences -B		9x36 inch
27	E7 - E12 Staff Residences -B		9x36 inch
28	E13 - E18 Staff Residences –B		9x36 inch
29	F1 - F 6 Staff Residences –C		6x24 inch
30	F7 -F12 Staff Residences –C		9x36 inch

31	F13 - F18 Staff Residences –C		9x36 inch	
32	G1 - G18 Staff Residences –D		9x36 inch	
33	G19 - G36 Staff Residences –D		9x36 inch	
34	Ring road to main gate	after Hon.VC residence road side	9x36 inch	
35	Ring road to Gents Hostel	Near entrance main gate	9x36 inch	

1. Frame size 1.5 inches angle with rust proof colour quoted
2. Digging pit size 2 feet width and 2 feet deep. RCC concrete should be used for filling the pit.
3. ACP Sheet 4mm thickness with 5 years warranty
4. Reflector stickers with whiter letter on green background

Annexure II
Tender Application and Declaration Form

1. Name of the Firm:
- a. Full Postal Address:.....
- b. Mobile No.
- c. Telephone No.
- d. Fax No.....
- e. E.mail Id:.....

2. Payment details

Sl. No.		Process Fees	EMD Fees
a.	DD No.		
b.	DD Amount		
c.	Date		
d.	Bank / Branch		

3. Date of Establishment of Firm.....
4. Registration No. of Firm:.....
5. Name & Address of Branch / Sister Concerned :
6. Type of Organization: Proprietary / partnership / HUF / Company.
7. Is your firm participating as Principal Manufacturer or Authorized dealer:
.....
8. Give details of any Government contracts executed during the last twelve months (attach separate sheet, if necessary):.....

UNDERTAKING

I the undersigned certify that:

- a) I have gone through the terms and conditions mentioned in the tender document and willing to abide with all the terms and conditions mentioned in the tender document.
- b) The rates quoted by me are valid and binding upon me for the entire period of contract.
It is also certified that Item quoted is of Standard Quality and workmanship.
- c) I hereby undertake to supply the items as per directions given in the tender document/supply order within stipulated period, if I qualify in the tendering process.
- d) I give the rights to the Central University of Karnataka forfeit the earnest money deposited by me if any delay occurs on my part or if I fail to comply with the terms and conditions mentioned in the tender document.
- e) There is no vigilance/CBI case or court case pending against my firm **nor** is my firm Blacklisted by any agency/department.

Signature of the authorised person:_____

Date:_____

Name:_____

Place:_____

Designation:_____

Seal .

Note to bidder: To be submitted by the bidder in the letter head and to be signed by the authority signatory with name and designation. Affix the seal of the firm)

Annexure III - Price Bid

Sl.no	Description	Price excluding taxes and including all the cost of material, transportation and fixing.	Taxes	Price inclusive of taxes
1	supplying and fixing of dept. name boards, signboard and signage with steel frame and stand as given in Annexure-I			
	Price inclusive of all taxes in words			

Signature of the authorised person:

Date: _____

Name: _____

Place: _____

Designation: _____

Seal .

Note to bidder: To be submitted by the bidder in the letter head and to be signed by the authority signatory with name and designation. Affix the seal of the firm)