

**CENTRAL UNIVERSITY OF  
KARNATAKA**

(Established by an Act of the Parliament in 2009)



CENTRAL UNIVERSITY OF KARNATAKA

Admin Building Kadganchi Aland Road,  
District Gulbarga 585 367  
Phone (08477) – 226710 / 226711  
Website: www.cuk.ac.in  
Email: focukgul@gmail.com

No.CUK/F&A/F-1522/2016-17/

16<sup>th</sup> December, 2016


**CIRCULAR**

All the staff members of the University (Teaching and Non-Teaching) / Contractual Faculties are requested to submit the declaration form (Proforma enclosed) for calculation of Income Tax for the Financial Year 2016-17 & Assessment Year 2017-18.

The above information may be furnished to the Finance Department on or before 28<sup>th</sup> December 2016. If no information is received, Income Tax will be calculated based on the records of earning available with the finance office and Tax Deduction will be made as per rules from their salaries.

Copy to :

1. O/o The Hon'ble Vice Chancellor
2. O/o The Pro Vice - Chancellor
3. All the concerned Officials /Employees
4. All the Deans / HOD's
5. O/o The Registrar
6. Concerned File
7. Notice Board
8. System Analyst with a request to upload the copy in the official website of CUK on Scrolling.

  
**FINANCE OFFICER** 16/12/16  
**FINANCE OFFICER**  
**CENTRAL UNIVERSITY OF KARNATAKA**  
Administration Building,  
Kadganchi Aland Road,  
Aland Taluk Gulbarga District-585 311.

INFORMATION FURNISHED TO THE EMPLOYEE FOR TAX DEDUCTION AT SOURCE  
ON THE INCOME FROM CENTRAL UNIVERSITY OF KARNATAKA  
( Period from March'2016 to February'2017:: FY- 2016-17 & AY 2017-18)

Name :

Designation :

PAN No (Encl Photo copy) :

Mobile No :

Rent Paid :

Note: Employee paying rent more than Rs.8000/- p/m must submit rent receipt with PAN of house owner.

Salary received in previous organizations :  
(if any) & Tax deducted at source in Dept.  
(Copy of the statement enclosed)

Other Income (please specify) :  
Other than salaries

Savings Other than recovery from salary :  
Lic premiums, NSC, EMI, Principal Portion, etc  
(Copies of the same enclosed for reference)

Income / Loss from House :  
Property (Principal Amount)

Interest paid on House :  
Building Advance  
(Bank statement Copy is required to be enclose)

Certified that the information furnished above is true to the best of my knowledge  
And belief and I hereby undertake to furnish any changes in the information and  
Details already furnished as and when the changes take place.

**(Signature of the Employee)**

Note: 1) Please do not furnish the details of deductions made from salaries  
2) Copies of documentary evidence must be enclosed.