Instructions for admission to various UG courses at Central University of Karnataka, Kalaburagi for the academic year 2022-23

1. Admission to various UG programmes will be held by online mode through CUK-SAMARTH portal. Any other mode shall not be accepted. Candidates who are willing to take admission and confident of continuing in the programme shall require to register on the SAMARTH admission portal. The link for CUK-SAMARTH portal will be displayed on the CUK website (https://www.cuk.ac.in/#/home) soon.

2. All candidates will be required to pay a Non-Refundable Registration Fee as notified in the general instructions (https://www.cuk.ac.in/Admission2022/UG%20Admission/General%20Notice%20for%20admission%20to%20UG%20programmes.pdf) to participate in admission process. It is mandatory to pay the non-refundable registration fee to take part in the admission process. The merit list will be prepared for the registered candidates only.

3. A candidate can select maximum of Five preferences for the programmes as per the eligibility criterion and paper opted at the time of CUET (UG)-2022 entrance examination. Submitting the registration Fee, uploading the documents, and selecting preferences does not guarantee admission to the programme.

4. All the candidates should ensure their eligibility for the programmes applied for, before registration. University is not responsible for any technical glitches associated with registration and Non-Refundable Registration Fee payment. Candidate should be ready with electronic gadgets to participate in the online admission process.

5. Admission committee of the concerned programmes will verify the submitted documents in the registration portal and announce the eligibility list of all the registered candidates. Candidates having grievances if any on eligibility may approach the Coordinator/HOD of the concerned courses within the given stipulated time, failing which it deemed that the announced eligibility list is accepted and thereafter no more grievances on eligibility will be accepted.

6. The merit list of the candidates whose applications are received with the prescribed registration fee will be displayed on the university website. The admission process will continue on the announced merit list only. Candidates will be admitted based on the merit and the roster. Admissions will be explored until the required seats will be filled based on merit following roster till the announced merit list get exhausted.

7. The coordinator/HOD will communicate with the eligible candidates as per merit list through emails (registered email in SAMARTH portal only) and may interact through online platform (such as Google Meet platform) during admission process. The candidate should be available for the interaction and it is mandatory.

8. It is the sole responsibility of the candidate to ensure his participation in admission process through online mode. University is not responsible for any technical glitches

associated with online mode of admissions. If the candidate does not respond to the emails/join to online platform within stipulated time, he/she will forfeit his seat to the next eligible candidate in the merit list.

9. Selected candidates should pay the admission fee through the online link they receive in their respective SAMARTH portal. Please see the university website for details of the admission fee of corresponding course. If candidate fails to deposit the admission fee in stipulated time, his/her candidature will stand cancelled and the name will be struck out from the merit list. He will forfeit his seat to the next eligible candidate in the merit list. The university is not responsible for the technical glitches associated with admission fee payment.

10. If a candidate stands in merit in more than one programme of preferences, admission will be given on the basis of the higher preference if he/she selected and then he/she should pay the admission fee for the programme. In such cases, his/ her name will be deleted from the other lists. If a candidate gets and accepts the seat in the lower preference of programme then his/her candidature shall be open to consider for sliding to upward preferences during the admission process.

11. Seat allotment of the candidate will be confirmed after the physical verification of the documents at the university. Selected candidates who have paid the admission fee must physically come to the university, submit the original documents, and ensure submission of the transfer certificate/migration certificate to CUK within 15 days of selection. The concerned coordinator/HOD will issue provisional admit card to the candidate which confirms the admission of his/her candidature to the concerned programme.

12. If the selected candidate who have paid the admission fee is unable to come physically to the university within 15 days of the selection, his/her admission stands cancelled. He/she will forfeit his seat to the next eligible candidate in the merit list. The admission fee will be returned to the candidate in the due course of the time as per the university procedures.

13. If the documents are found incorrect/invalid during the physical verification at the university, his/her admission will be cancelled. If a candidate is not able to submit the requisite documents, he/she can submit the undertaking as per the prescribed format (refer certificate and undertaking format on the website). If the required documents and/or undertaking is not submitted, his/her admission will be cancelled.

14. Candidates can withdraw their admission through SAMARTH portal and then communicate the same to the concerned coordinator/HOD by email. The refund of admission fee will be processed as per UGC and university guidelines. Once withdrawn from the admission process, the candidature will be cancelled for the entire admission process.

15. Candidates may consult the following helpline for further information and assistance:
   - B.A. English : Dr. Prakash Balekai-9449327042

- B.Sc. Psychology: Dr. Rajakumar-7259209285
- B.A. History: Dr. Arjun-9481268326
- B.Sc. Geography: Dr. Mahalingam-9611882322
- B.A. Economics: Dr. Trinadh-9989690769
- B.A. Social Work: Dr. Sivamurthy-9944551210
- B.B.A. : Dr. Zohair-9480477228
- B.Sc. Life Science: Dr. Kavishankar-8762369490
- B.Sc. Geology: Dr. AleemPasha-9535370964
- B.Sc. Chemistry: Dr. Anjaneyalu-9731870105
- B.Sc. Physics: Dr. SuchismitaSahoo-9676638172
- B.Sc. Mathematics: Dr. Ranganath-9686277862
- B.Sc. Computer Science: Dr. Gururaj-9916419990
- B.Tech. Electrical: Dr. Santhosha Kumar A-9986321561
- B.Tech. Electronics: Dr. LayakAli-7760181948

16. The schedule of the admission process will be displayed shortly on the CUK website. Candidates are advised to visit the website regularly for further information and instruction. The university reserves the right to alter/modify/change the online mode of admission. Candidates may equip well in advance with electronic gadgets and internet to attend the admission process.

Controller of Examinations