

CENTRAL UNIVERSITY OF KARNATAKA

(Established by an Act of Parliament in 2009)

Department of Education, School of Education & Training, CUK



INSTRUCTIONS FOR ADMISSION

Certificate Programme in Creating and Sustaining Child-Friendly Libraries (CFL)

Department of Education, Central University of Karnataka, Kalaburagi
In collaboration with Kalike-Tata Trusts, Bangalore

1. Admission Procedure and Eligibility

1. Applications shall be submitted online through the **SAMARTH Admission Portal**:
<https://cukadm.samarth.edu.in/>
2. The programme is presently open only to **Librarians/Supervisors working in Gram Panchayat Libraries in Karnataka.**
3. Candidates must have passed **10+2/Higher Secondary or an equivalent examination** from a recognized Board/Institution.
4. A maximum of **40 candidates** shall be admitted through online counselling after verification of qualifying examination marks.
5. For the **I Batch**, 24 seats (60%) are earmarked for candidates from the **Kalyana Karnataka Region** and 16 seats (40%) for candidates from other districts of Karnataka.
6. If eligible applicants exceed the available seats, selection shall be based on **10+2 percentage of marks**, following the prescribed reservation policy in case of a tie.
7. Candidates must submit the completed application along with the required documents within the prescribed deadline.
8. The programme is a **credit-based Skill Enhancement Certificate Programme.**

2. Documents Required

Candidates shall upload the following documents on the SAMARTH portal:

S.N.	Documents
1	Recent passport size photograph (100kb) *
2	Pass marks sheet of class X (SSC/CBSE/ICCSE/Class10) *
3	Pass marks sheet of class12 / Intermediate *
4	SC/ST certificate(if applicable)
5	OBC(Non-creamy layer) certificate(if applicable)
6	EWS certificate (in the case of EWS candidates)
7	Medical Certificate (in the case of PwD candidates)
8	AADHAAR for identity proof *

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9	Employment Certificate/ Working Certificate * - Annexure-I
10	No Objection Certificate * - Annexure-II

***Documents marked as compulsory must be submitted.**

3. Admission Schedule

Admission Schedule	
Start date for registration for admission on the Samarth portal, CUK	23.09.2026 to 09.10.2026
Date of declaration of eligible candidates	16. 10. 2026
Date of addressing grievances on eligibility	21.10.2026 to 26.10.2026
Last date for payment of course fees	27.10.2026
Final list of selected candidates after payment of fees	30.10.2026
Commencement of Classes	09.11.2026

4. Fee and Financial Support

The prescribed programme fee shall be supported by **Kalike-Tata Trusts, Bangalore**, as follows:

Sl. No.	Heads	Fees for per candidate
1	Registration Fee	Rs. 500/- (Paid by Candidate)
2	Examination Fee & other miscellaneous	Rs. 3500/- (Paid by Kalike-Tata Trusts, Bangalore)
	Total	Rs. 4000/-

5. General Conditions

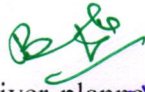
1. The list of eligible candidates shall be published on the **University website: www.cuk.ac.in**.
2. Grievances regarding eligibility may be submitted to cfl@cuk.ac.in within the prescribed period.
3. The University and Kalike-Tata Trusts, Bangalore reserve the right to discontinue/not offer the programme; their decision in this regard shall be final.
4. Candidates are solely responsible for ensuring their eligibility and submission of correct documents.
5. Admission to the programme shall be granted **only once; repeat admission shall not be permitted**.
6. The admission/selection criteria may be modified, and any changes shall be notified through the University website.
7. The detailed programme schedule and commencement of classes shall be communicated separately to selected candidates.

Candidates are advised to regularly visit www.cuk.ac.in for further updates and instructions.


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CFL Certificate Programme Outline:

Title of the course :	Certificate Programme in Creating and Sustaining Child-Friendly Libraries (CFL)
Objectives of the Programme :	Programme aims to enhance the perspectives and skills of community librarians , building their capacity to create, manage, and sustain child-friendly and inclusive libraries that cater to the diverse childhood experiences.
Duration/Period	: 5 months
Medium of Instruction	: Kannada (Presently)
Admission Procedure :	Programme admission process will be announced periodically on University website. The candidates desirous of seeking admission into the course are required to fill-in the prescribed application form which is available on the University website. Shortlisted candidates based on the eligibility and other criteria shall be considered (details provided in admission circular) which includes an virtual interview/discussion)
Eligibility	: 12 th grade pass and presently working as Librarians/Supervisor at Gram Panchayat Libraries of Karnataka State. (At present).
No. of Credits	: 09 Credits
Programme Curriculum	: Available on University Website : School of Education & Training, Department of Education www.cuk.ac.in
Pedagogy :	The programme will be conducted through interactive sessions, with participants receiving both soft and hard copies of specially developed programme materials for each module. During the contact sessions, emphasis will be placed on demonstrations of core activities by resource persons, followed by participant engagement. Assignments and practical work will focus on reflective application of theoretical concepts discussed in virtual contact classes. Faculty members of the department and contributing resource persons will teach the programme and serve as mentors. Additionally, a series of special interactive lecture cum follow up meetings will be organized by responsible key officials from the department or government to discuss challenges and progress.
Transaction of the Programme: Blended Mode (3 contact sessions: 1 offline & 2 online)	
Phase-I (Distance Learning) : Online Class	
The enrolled candidates will be engaged through the distance (online) mode to provide an orientation to the overall structure of the Certificate Programme. Upon completion of the admission process, pre-reading materials and programme details will be shared to help candidates prepare for the first contact session. During this phase, faculty members and external resource persons will serve as mentors, providing guidance, clarifying doubts, and addressing learners' queries and difficulties.	
Phase-II (Face-to-Face) : Offline Class	
A six-days contact program will be organized at the university level to provide intensive training on core activities. Participants will be expected to demonstrate these activities during the session. Faculty members or external resource persons will continue to mentor and guide learners in completing assignments and practicum activities.	
Phase-III (Distance Learning) : Online Class	
Following the face-to-face training, a six-day online class will be conducted to deliver planned content and facilitate the completion of the second assignment or practicum activities.	


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Attendance Requirement: A minimum of 75% attendance is mandatory to appear for the final assessment and qualify for the award of the certificate.
Scheme of Evaluation : Evaluation of candidates in the programme is based a system of continuous and comprehensive evaluation, which includes assessment of assignments, practical work, portfolio preparation and objective-type online written examination.
Outcome of the programme : Participants will develop the skills and capacity to independently establish and manage child-friendly community libraries, integrating inclusive activities, high-quality resources, and innovative initiatives to create engaging and safe learning spaces that cater to diverse childhood experiences.
Programme Materials : The programme materials comprise theoretical concepts, relevant articles, detailed lesson plans, and reference formats, all designed to enhance knowledge. These resources are tailored to support participants in applying suggested methods/ practices after returning to their respective workplaces.
Intake Capacity : 40 candidates for each batch
Award of Certificate : Programme certificate will be awarded on fulfilling requirements for successful completion of each phase and attaining a certain level of proficiency in each aspect of the programme.

CFL Certificate Programme Components:

Course Description and Code	Teaching hours & Credit Distribution		Examination (Marks)				Total Credits
	Theory (T)	Practical (P) / Field Work	Duration (hrs)	IA	EA	Total	
CFL 1.1 - The Library As a Learning Space	2 Credits	1 credit	60 hrs	100	125	225	9
CFL 1.2 - Child-Friendly Libraries	3 Credits	1 Credit	75 hrs				
CFL 1.3 - Course Project	-----	2 Credits	60 hrs				
Total	5	4	195 hrs	100	125	225	9

*Internal Assessment (IA) : assignment/practicum/field work/project report etc.

* External Assessment (EA) : objective type written exam through online

Contact Details

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EMPLOYMENT / WORKING CERTIFICATE

For Admission to the Certificate Programme in Creating and Sustaining Child-Friendly Libraries (CFL)

This is to certify that **Mr./Ms.** _____,
S/o/D/o _____, is currently working as a
Librarian / Library Supervisor at Gram Panchayat Library
_____, located in Taluka _____,
District _____.

He/She has been serving in this capacity since _____.

This certificate is issued upon the applicant's request for submission to the **Certificate Programme in Creating and Sustaining Child-Friendly Libraries (CFL)**, jointly offered by the **Central University of Karnataka and Kalike-Tata Trusts, Bangalore**

Signature of the Issuing Authority

Name: _____ **Signature:** _____

Designation: _____

Institutional Seal / Official Stamp _____

Place: _____ **Date:** _____

Important Instructions for Applicants

- The certificate must be issued by the competent authority of the concerned institution, Gram Panchayat, or Department.
- It should be printed on official letterhead, wherever applicable.
- The certificate must bear the signature and official seal of the issuing authority.
- The applicant must submit the certificate along with the NOC form.

NO OBJECTION CERTIFICATE (NOC)

To Whomsoever It May Concern

This is to certify that **Mr./Ms.** _____,

S/o/D/o _____, is currently working as a **Librarian**

/ **Library Supervisor** at Gram Panchayat Library _____,

located in Taluka _____, District _____

The undersigned has **no objection to his/her participation in the Certificate Programme in Creating and Sustaining Child-Friendly Libraries (CFL)**, jointly offered by the **Central University of Karnataka and Kalike-Tata Trusts, Bangalore**

The applicant is permitted to attend the programme and This No Objection Certificate is issued at the request of the applicant for submission along with the employment/working programme application form.

Signature of the Issuing Authority

Name: _____ **Signature:** _____

Designation: _____ **Contact Number:** _____

Institution / Gram Panchayat: _____

Institutional Seal / Official Stamp _____

Place: _____ **Date:** _____