



CENTRAL UNIVERSITY OF KARNATAKA

(Established by an Act of the Parliament in 2009)

Kadaganchi, Aland Road, Kalaburagi Dist-585367, Website: www.cuk.ac.in

CUK.EXAMS.F.176.2018-19

Dated 10.08.2018

EXPRESSION OF INTEREST FOR HIRING OF VEHICLES

Central University of Karnataka, Kalaburagi, Karnataka invites Expression of Interest (EOI) from reputed Firms/Agencies having experience (minimum 5 years) for supply of different types of vehicle on hire basis as and when required by the University authority at Kalaburagi, Bangalore, Hyderabad and New Delhi. The contract period will be initially for one year likely to be extended based on satisfactory service.

Last date of dropping of EOI to the office of the Registrar, Central University of Karnataka in prescribed format (Annexure-I, II & III) on or before 31.08.2018 upto 3.00pm. The bids will be opened on the same day at 3:00 P.M., if possible. The bidder may remain present at the time of opening of sealed EOI. Detailed can be seen and downloaded from [website: www.cuk.ac.in](http://www.cuk.ac.in).

REGISTRAR



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CUK.EXAMS.F.999.2018-19

Dated 10.08.2018

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REGISTRAR

1. SCOPE OF WORK

- a. To ensure providing duly licensed and experienced drivers and good vehicles to ensure continued and un-interrupted vehicle services in accordance.
- b. To ensure that all drivers provided by your firm are trained on driving, safety, behaviour and hygiene aspects.
- c. To maintain the contracted vehicles in good operable conditions in accordance with good industrial practices and operation and to ensure that safety and security of staff on the hired vehicles is maintained at all times.
- d. To be ready to bear the cost of fuel, vehicle maintenance including breakdowns, man power, washing service and other required services etc. during the time or period of hiring of the particular vehicles.
- e. To be ready to provide vehicles of any type at any point of time as and when required by the University Authority.

TERMS & CONDITIONS

- I. Central University of Karnataka reserves the right to terminate the contract without assigning any reason by giving the notice of 30 days to the contractor.
- II. Vehicles provided by the Firm/Agency should bear commercial Registration Numbers and should have comprehensive insurance and Drivers so provided with the vehicles shall have commercial LMV Driving License.
- III. The vehicles should conform to the Pollution norms prescribed, if any, by the Transport Department of Government.
- IV. The vehicle and Driver shall remain available all the time as per Duty Roster and shall not leave place of duty without prior permission.
- V. The contractor shall be responsible for total maintenance of the vehicles provided by the firm. All the vehicles provided should be in good running condition.
- VI. In case of breakdown of any vehicle, the contractor shall replace the breakdown vehicle within one hour failing which the Department has the right to hire vehicle from any other sources at the expense of the contractor.
- VII. The contractor will maintain separate log books for each vehicle which will also be verified/countersigned by the concerned officer.
- VIII. The bills in triplicate should be made date-wise by the contractor and should be submitted to the Vehicle Section, Central University of Karnataka on monthly basis.
- IX. Central University of Karnataka will deduct Income Tax and VAT at source as

per rule at the time of payment of bill.

- X. No separate rate will be allowed irrespective of any kind of fuel used to run vehicles.
- XI. Normal Duty hours from 9.00 AM to 8.00 PM every day. No overtime charge will be allowed during normal duty hours.
- XII. The contract shall be governed by the Laws and Procedures established by the Government of India and subject to exclusive jurisdiction of Court in Kalaburagi only.

3. General Conditions:

- (a) Expression of Interest (EOI) document can be seen and downloaded from the University web site: www.cuk.ac.in from the date of publication of this EOI up to 31.08.2018 upto 3.00pm. No EOI document will be sold by the University.
- (b) Expression of Interest (EOI) form downloaded from University website should be accompanied with a non-refundable processing fee of Rs. 5,000/- (Rupees two thousand only) in the form of Demand Draft drawn in favour of Central University of Karnataka" payable at Kalaburagi . In case of non-submission of the fee, the EOI shall be summarily rejected.
- (c) The bidder has to submit a declaration on the Company's letter head that no amendments have been made in the EOI document downloaded from University website at the time of submission of the EOI document.
- (d) Sealed EOI in the prescribed format(s) must be complete in all respect duly accompanied with refundable Earnest Money Deposit (EMD) of Rs. 50,000/- (Rupees Ten Thousand only) in the form of Demand Draft drawn in favour of" **Central University of Karnataka** payable at **Kalaburagi** and should be addressed to "**Registrar, Central University of Karnataka, Kadaganchi, Aland Road, Kalaburagi-585367, Karnataka**" and dropped in the **TENDER BOX** available in the office of the Registrar, Central University of Karnataka on or before **31.08.2018 up to 3.00 P.M.** EOI through post or any other form other than **TENDER BOX** will not be accepted.
- (e) The bidder should write the name of the company and EOI No. at the back of the Demand Draft.
- (f) Rate will be finalized after considering the rate of detention charges and fuel charges.

Annexure-I

Letter of EOI/Technical Bid (On the letter head of the Bidder)

To
The Registrar,
Central University of Karnataka
Kalaburagi-585367

Subject: EOI for the hiring of vehicle.

Sir,

With reference to the subject and your EOI No..... dated I/We, having understood its contents, obligations and requirements, hereby submit my/our application for the willingness to provide service to your esteem Institute.

I/We certify that all information provided herein is true and correct to the best of my/our knowledge.

1. The application and bid are meant for the purpose of expressing to qualify as a Successful Bidder.
2. Additional information required by the Office will be given at any point of time.
3. I/We certify that we are a genuine firm and willing to associate with your Institute.
4. I/We understand that you may cancel the Bidding Process at any time and that you are neither bound. to accept any Bid that you may receive.
5. I/We believe that 1/we/our group will provide the best service to your Institute.
6. I/We or any Member has not been convicted by a court of law.
7. My/Our firm/ group is genuine and having valid registration.
8. I/We agree and undertake to abide by all terms and conditions of the EOI.

Thanking You,

Yours faithfully,

Name and seal of Bidder (Signature of the authorized signatory)

Annexure-II

(TO BE ENCLOSED ALONG WITH TECHNICAL BID)

1	Name of the Firm/Agencies/ Individual with full address	
2	Mobile Number	
3	Phone Number	
4	Email	
5	PAN and number of the firm/ Agencies/Individual (copy to be enclosed)	
6	Income Tax Returns of last three years of the firm/Agencies/ Individual (copy to be enclosed)	
7	Date of establishment of the firm	
8	Experience, if any, in similar nature of works by the firm/Agencies/ Individual (copy to be enclosed)	
9	GST registration number of the firm/Agencies (copy to be enclosed)	
10	List of clients (list to be enclosed) [Enclose separate sheet, if required]	

Name:

Signature & Seal of the

Firm: Date:

Annexure – III

FINANCIAL BID

LOCAL TARIFF

Sl. No	Types of vehicle	10 Hours (100 KMS) including base fare, diesel etc.	For every extra hour	For every Extra KM	Remarks if any
a.	A/C Indigo / Verito / Swift Desire / Etios or similar types of cars				
b.	A/C Innova or similar types of cars				
a.	Non A/C Indigo / Verito / Swift Desire / Etios or similar types of cars				
b.	Non A/C Innova or similar types of cars				

OUTSTATION TARIFF

Sl. No	Types of vehicle	Per day for 300kms. Basic rate per KM (AC)	Per day for 300kms. Basic rate per KM (Non AC)	Driver bhatta per day	Remarks if any
a.	Indigo / Verito / Swift Desire / Etios or similar types of cars				
b.	Innova or similar types of cars				

N.B: The rates offered should be inclusive of VAT. Detention charge and fuel charge will be the main criteria for consideration of rate.

Name :

Signature & seal of the firm:

Date: